

Prescription Refill Policy

Dear Parents,

In an effort to satisfy the needs of our patients as well as provide quality care in these busy times, we would like you to review the following policy on refilling prescription medications. Please keep in mind your child's health needs are better met when a prescription refill request is reviewed by the original ordering physician or nurse practitioner. Please help us by making these requests in a reasonable, timely, appropriate manner.

Thank you

1. Routine Prescriptions – Prescriptions for routine medications will be refilled **ONLY** during our 9am to 5pm weekday office hours. On Saturdays we will refill prescriptions from 9am to 11am. Prescription **WILL NOT** be called in after hours, on weekends, or on holidays.
2. Please allow 24 hours to refill any **ROUTINE** prescriptions.
3. Please be prepared to give the medication name (including strength ie milligrams), amount, and timing of the medication. We will also need a pharmacy phone #.
4. Special Prescriptions -
 - a. Stimulant medications (for ADD/ADHD) will only be refilled by your child's primary care physician. Allow a **minimum of 3 days** for these refills. If your child's physician is on vacation the refill request will be reviewed and only filled at the discretion of the on-call physician.
 - b. Controlled substances which are medications that require a DEA# (ie cough syrups with codeine) will only be refilled by your child's primary care physician. If your child's primary care physician is on vacation the prescription will be reviewed and only refilled at the discretion of the on-call physician. Refills on controlled substances will **never** be called in at night, weekends, or holidays.
5. Out of State Prescriptions – It is illegal for a physician to call in prescriptions in states where they are not licensed. Therefore in most situations we will not be able to fill or refill any prescriptions in states outside of Georgia.

THANK YOU FOR YOUR TIME

Parent Signature after review _____

Lawrenceville Pediatrics

980 Highway 29, South

Lawrenceville, GA 30045

(770) 962-8025

Patient Name: _____